



Frederick County Health Department

Public Health
Prevent. Promote. Protect.

Environmental Health Services • Food Control Office

Frederick County Health Department

Commissary Agreement for a Mobile Food Unit

Mobile Unit Information:

Name: _____

Owner: _____

Address: _____

Phone #: _____ **Email:** _____

Type of Unit: Mobile Food Truck Concession Trailer Pushcart Other: _____

Length of Agreement w/Commissary: Monthly 6 Months 1 Year N/A – I am the owner of the commissary.
 Other: _____

Please Indicate ALL support services the commissary will provide for your mobile food unit:

- | | | |
|--|--|---|
| <input type="checkbox"/> Fresh water supply | <input type="checkbox"/> Mobile unit cleaning facilities | <input type="checkbox"/> Food storage |
| <input type="checkbox"/> Wastewater disposal | <input type="checkbox"/> Mobile food unit storage | <input type="checkbox"/> Food preparation |
| <input type="checkbox"/> Grease/cooking oil disposal | <input type="checkbox"/> Garbage disposal | <input type="checkbox"/> Other: _____ |
| <input type="checkbox"/> Warewashing facilities | <input type="checkbox"/> Equipment/Utensils storage | |

Commissary Days of Operation: MON TUES WED THU FRI SAT SUN

Commissary Information:

Name: _____

Owner: _____

Address: _____

Phone #: _____ **Email:** _____

License #: _____ **Issuing Agency:** _____

If the commissary license is issued by any agency other than the Frederick County Health Department, a copy of the commissary's license to operate must be submitted with this commissary agreement.

(Note: **Commissary must be located within the state of Maryland.**)

Mobile Food Unit Owner (*Signature*)

Date

Commissary Owner/Manager (*Signature*)

Date



Frederick County Health Department

www.FrederickCountyMD.gov/health

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Commissary Information for a Mobile Food Unit

A “mobile food service facility” means a food service facility that is a mechanically, electrically, manually or otherwise propelled vehicle operating on land or water that moves as part of its routine operation to:

- Change location for sales
- Obtain food and other supplies
- Fill potable water supply tanks
- Provide for the cleaning & sanitization of equipment and utensils
- Empty wastewater tanks

A “mobile food service facility” **does not** include a food service facility that can be moved, but does not move routinely for a purpose as set forth above.

A mobile food unit operating in Frederick County is required to have a commissary serving as a base of operations for the mobile food unit. The commissary must be a licensed food service facility in Maryland and be able to provide the services necessary to ensure the mobile food unit is capable of operation in compliance with COMAR 10.15.03 and the MD Food Laws. Depending on the needs of the vehicle, commissaries may be required to have different services available.

In general, commissaries are used to carry out the following services:

- Source of potable water
- Potable water hoses
- Clean water connections
- Storage area for single serve food items
- Refrigerated and dry food storage areas
- Facilities for cleaning and storage of vending machines
- Location for parking/storage of mobile unit when not in use
- Method for sewage disposal
- Clean, adequate, covered trash receptacles
- Adequate methods for oil and grease disposal

In order to obtain a Food Service Facility License from this Department, a signed commissary agreement (see other side) is required for each unit at the time of initial license application and at subsequent renewals. The Health Department will verify the information provided on this agreement to ensure the facility is able to provide your mobile food establishment with the services needed.

A private residence may not serve as the commissary.